

**The Meeting of
Riccall Parish Council
held on 18 February 2019
from 7.30 p.m. at the Regen Centre**

Attending: Cllrs Wilkinson (Chairman) Adamson, Dawson, Nuttall., Morton, Kilmartin, Owens, Rimmer, Sharp and Somers-Joce

District Cllr Reynolds

Sandra Botham- Clerk & RFO

1 Apologies and declarations of interest

Apologies for absence were received and accepted for Cllr Keen. County Cllr Musgrave had also sent his apologies.

2 Minutes of the Meetings of the Administration and Finance Committee held on 7 January 2018 and Riccall Parish Council held on 21 January 2019

The minutes for the above meetings were accepted as a true record and adopted.

3 Report on progress and updates since the last meeting

District Cllr Reynolds reported that the further plans have been put forward for the log cabin development site off Selby Road which may be more compatible with neighbours. He also noted that SDC will be considering further information for the Rural Exception site off Landing Lane. Broadacres are planning a meeting to move forward and Cllr Reynolds will attend.

The Clerk gave an update from the North Yorkshire Police website noting the crimes reported in December 2018- two of anti-social behaviour, one violent/sexual crime and one other/theft. It was noted that a crime report is being compiled to follow up the previous months of reported crimes and show the outcomes. **Action:** This will be circulated to members when complete.

The Clerk gave an update on action taken and developments since the last meeting – for information only

- Phone/broadband contract completed for another three years- initial issues with loosing answerphone & message now resolved
- Riccal Totstop confirmed they will comply with conditions set to receive Community grant- very excited and believe it will make a big difference. (suggest Beacon feature next edition for groups receiving this year's grants)
- Riccall Band is very pleased with support offered for practices- rooms are now booked and Institute offered free use so booked when available- price arranged with Regen £10 per session for other dates
- Following A & F recommendation – Accident report book now in office and also a First Aid Kit- arrangements being made for Mark Nuttall to carry out H & S checks for office staff
- Nigel Adams office was contacted re Jubilee Court street lighting- unfortunately caused quite a bit of work supplying information- Cllr Reynolds also been involved contacting SDC infrastructure Manager to progress- problem appears to be with power company- not processing quote for developer after original quote expired
- A report for CEF for the end of project has been drafted & circulated
- The Internal Auditor has been booked in following year end

- A resident from Chestnut Terrace-rang for help re gate fitting after the Jubilee court development was finished- now being dealt with by SDC after Starfish didn't fit properly.
- Thanks to cllrs for delivering Riccall Beacon- note Brian has two residents offered to deliver
- Meeting arranged with Howard to check files with Glenda.
- Reported issues with road surface to Area 7 on behalf of resident Main Street following being dissatisfied with lack of results so far
- Glenda at SDC meeting this evening- election training- also advice note been issued by YLCA which will be circulated.
- The Community Library has Riccall author attending next Monday- if anyone would like to go along
- I am booked onto a finance/year end training early April with YLCA.
- Generally extremely busy in office with work generated from grass cutting contract/container issues/new phone contract/Jubilee Court/work for Res Group as well as compiling Riccall Beacon.

4 Matters from Public Participation

Noted that a resident did not want a copy of the Riccall Beacon.

5 Correspondence

5a) General correspondence - requiring decisions:

Indemnity form regarding filming(circ). It was agreed that this is not relevant as the PC do not own the areas concerned. Action: Clerk to notify company.

5b) General correspondence - for information:

YLCA notification of Proposed review of the Localism Act, Model Code of Conduct and Transparency Codes.

Thank you email re donation for SRUK.

Thank you email from Riccall Band.

Great British Spring Clean week 22 March- 23 April- noted, no action as litter collecting on-going.

5c) Late correspondence – to note only.

Email from Stillingfleet PC Chairman re development at Stillingfleet Mine.

NYCC letter- see item 10.

Item 7b was brought forward with agreement from members:

2019/0099/COU: Change of use from class use C3 dwelling house to class D1 non residential institutions (namely to change current bungalow to provide for day care centre facilities to support the business of Riccall Care Home – 78A Main Street, Riccall, York. Cllr Somers-Joce lead cllr.

Cllr Somers-Joce recommended no objections to the development. It was **RESOLVED** to accept the recommendation.

6 Accounts for February 2019

Payments for February 2019 were approved. The Clerk gave an update on the budget position and a bank reconciliation.

Figures had been circulated by the Clerk prior to the meeting regarding transfer of funds from the current account to the Asset and Project accounts as discussed at the Budget meeting.

It was RESOLVED to accept the figures provided by the Clerk.

The letter to Yorkshire Bank for transfer of funds from current account to Project and Asset accounts was signed by three members of the Admin & Finance Committee.

Cllr Somers-Joce left the meeting as arranged and a short break was taken to sign the cheques and those claiming cllr allowances received them.

Cllr Reynolds also left the meeting.

7 Planning

7a)

Selby Dc has granted planning permission for the following application:

2018/1380/HPA: Proposed re-configuration of kitchen and dining room with structural alterations incorporating a single storey extension to rear and omission of door to side elevation- 20 Station Rise, Riccall.

7b) *The following applications will be considered:*

2019/0072/CPE: Lawful development certificate for existing dwelling, siting of twin unit log cabin and static caravan, and use of land as associated residential curtilage- Caravan at Dunelm Farm, King Rudding Lane, Riccall. Lead Cllr Sharp recommended commenting that the log cabin appears to be outside the red line and that there are also solar panels which do not appear to be part of the permission. It was RESOLVED to accept recommendation.

7c) Other planning matters

None.

8 Reports and Consultation

YLCA Branch meeting- attended by Cllr Keen & Clerk (reporting back)

Noted a few places available on planning training- if anyone interested.

Sharon Fox, Area 7 guest speaker noted complaints about traffic control signage- Road Closed- means there will be further diversions en route as road is closed at some point further. Thorganby PC complaining about no notice of road works which were at each end of village- bus had no access causing problems. Another PC noted yellow lines requested not approved. Area 7 are trying to encourage more PC's to use Parish Portal- noted Riccall use it.. monthly reports can be generated- will look into that for PC meeting updates in future.

Sharon offered to attend future meetings. It was noted by Wistow PC who have been replacing streetlights in line with NYCC to LED but using Acorn Lighting as costs much lower.

Cllr Dawson noted that he had attended a meeting with the contractor carrying out the timber checks and requested the Clerk chases up the report. **Action:** Request report asap.

9 Recreational / H&S update

The Clerk will report on any matters that relate to play equipment or sports field maintenance:

Cllr Nuttall noted general maintenance and Gavin carried out taping climbing net and teen shelter ladder last week. He has completed turning bark /filling in gym ground and is checking if we need more wood for bench

repairs. The stile was re-reported and RLC have obtained quotes which they have accepted, and work should be carried out next month including fence damage next to stile. Gavin is also checking if further mats are required to infill back of slide.

At the meeting of the Trustees of Riccall Lands Charity it was agreed to engage Riccall Joinery Services to make the necessary improvements to the stile and fencing around the stile. It is expected this will take place next month.

10 A19 Safety Issues

A review of accident figures recorded on Crash UK website had been circulated to members prior to the meeting. In addition, a letter has been received from NYCC Highways which was a copy of a response to a resident who had contacted the Selby Times. Members were not satisfied with the response and reasons given.

11 Grass Cutting Contract

Details of the quote had been circulated to members and a proposal was made to accept the quote. It was RESOLVED to accept the quote for the three year contract. The Clerk will discuss the checks required after each cut with the contractor as it will fall to availability of members.

12 Sports-field container

Members discussed a way forward to progress the provision of the container for RUJFC. The Clerk will draft a letter and circulate for approval of members.

13 Minor items and items for the next agenda

Itemise sports field container.

The Clerk noted lack of replies to some emails and members noted issues with receiving emails. It was noted that Outlook needs time to load up documents and this may be the problem. The Clerk will send out a test email with attachments.

There were no staff matters and the Chairman thanked those present and closed the meeting at 21.30p.m.